

HIGH COURT OF MADHYA PRADESH, JABALPUR

No. **C/440**

Jabalpur, dated **13** January, 2023

Madhya Pradesh State Judicial Academy (MPSJA) is organizing **Refresher Programme for Registry Staffs of High Court (ECT-15-2022)** under the 'e-Committee Special Drive Training and Outreach Programme through the State Judicial Academies' on **14.01.2023** through online and other modes of telecommunication.

Following High Court Staff is directed to participate in the said programme as per direction of Director, MPSJA:

1. Shri Sachin Sen, Senior Personal Assistant, Jabalpur
2. Shri Ramesh Kumar Prajapati, Personal Assistant (Hindi Steno), Jabalpur
3. Shri Arpit Soni, Personal Assistant, Jabalpur
4. Shri Neeraj Choudhary, Personal Assistant, Jabalpur
5. Shri Sanjay Singh, Senior Judicial Assistant, Jabalpur
6. Shri Ravi Shankar Raikwar, Senior Judicial Assistant, Jabalpur
7. Shri Avinash Danial, Judicial Assistant, Jabalpur
8. Shri Ajay Kumar Jaisinghani, Judicial Assistant, Jabalpur
9. Shri Sandeep Mehra, Judicial Assistant, Jabalpur
10. Ms. Suchita Shrivastav, Judicial Assistant, Jabalpur
11. Shri Abhishek Kumar Singh, Judicial Assistant, Jabalpur
12. Shri Asif Khan, Judicial Assistant, Jabalpur
13. Shri Rajesh Kumar Barsaiya, Junior Judicial Assistant, Jabalpur
14. Shri Awadesh Singh, Junior Judicial Assistant, Jabalpur
15. Smt. Pushpa Verma, Junior Judicial Assistant, Jabalpur
16. Shri Kapil Sadhwani, Junior Judicial Assistant, Jabalpur
17. Shri Gaurav Soni, Junior Judicial Assistant, Jabalpur
18. Ms. Anjali Mishra, Junior Judicial Assistant (HCLSC), Jabalpur
19. Shri Sirish Sharma, Junior Judicial Assistant, Jabalpur
20. Shri Yog Narayan Singh, Junior Judicial Assistant, Jabalpur
21. Shri Tarun Jhariya, Junior Judicial Assistant, Jabalpur
22. Shri Mukesh Sharma, Junior Judicial Assistant, Jabalpur
23. Shri Paramjeet Singh Chana, Junior Judicial Assistant, Jabalpur
24. Shri Ajay Singh Solanki, Junior Judicial Assistant, Jabalpur
25. Shri Shubham Mishra, Junior Judicial Assistant, Jabalpur
26. Shri Abhishek Yadav, Junior Judicial Assistant, Jabalpur
27. Rajnish Singh Thakur, Junior Judicial Assistant, Jabalpur
28. Shri Pradeep Pandey, Junior Judicial Assistant, Jabalpur

29. Shri Chandrabhan Dubey, Junior Judicial Assistant, Jabalpur
30. Ms. Vaishnavi Kolcharlwar, Junior Judicial Assistant, Jabalpur
31. Shri Amar Uikey, Junior Judicial Assistant, Jabalpur
32. Shri Manoj Jat, Junior Judicial Assistant, Jabalpur
33. Shri Prateek Rathour, Junior Judicial Assistant, Jabalpur
34. Shri Ajendra Singh, Junior Judicial Assistant, Jabalpur
35. Shri Ram Koshta, Junior Judicial Assistant, Jabalpur
36. Shri Tahir Khan, Junior Judicial Assistant, Jabalpur

It is further directed that in order to achieve the desired result, it is necessary that no staff is allowed to take exemption from the said training programme except where it is indispensable.

After completion of the programme, verified list of the staff, who attended the programme be sent to the Madhya Pradesh State Judicial Academy by the concerned Section **within 07 days positively** so that participation certificate can be issued to them.


(RAMKUMAR CHOUBEY)
REGISTRAR GENERAL

Endorsement No. **C/440A**

Jabalpur, dated **13** January, 2023

Copy forwarded to;

The Director, Madhya Pradesh State Judicial Academy, Jabalpur for information and necessary action.


(VIKAS CHANDRA MISHRA)
REGISTRAR (ADMINISTRATION)

MADHYA PRADESH STATE JUDICIAL ACADEMY, JABALPUR

**“Refresher Programme for Registry Staffs of High Court”
(ETC_15_2022) (Online)**

14.01.2023

Schedule

Duration	Topic	Resource person
11.00 AM–11.05 AM	➤ Inaugural Session & opening remarks	Director, MPSJA
11.05 AM–12.15PM	➤ Introduction to e-Committee, e-Court Project ➤ Maintenance Stock & Utilization of hardware	Shri F.H. Qazi SPSA (SA), High Court of M.P., Jabalpur
12.15 PM–01.45PM	➤ Introduction of O.S. Ubuntu 3.0.1 ➤ Libre Office Writer & application ➤ NJDG website	Shri Arvind Mehra System Officer, High Court of M.P., Jabalpur
01.45 PM – 02.15 PM	LUNCH BREAK	
02.15PM–03.45PM	➤ Overview of CIMS Software of High Court ➤ Trouble shooting ➤ General SOP for use of hardware's	Shri Manish Joshi Junior System Analyst, High Court of M.P., Jabalpur
03.45PM onwards	➤ Valedictory Session	Director, MPSJA

**DIRECTOR
MPSJA**

Please click the below link for join us.

meet.google.com/ihb-cuit-bue